

HS1.1. STATEMENT OF HEALTH & SAFETY POLICY

UK Greetings Ltd is a UK publisher, manufacturer and distributor of greeting cards. It is committed, so far as reasonably practicable, to achieving the highest standards in health and safety throughout its business activities.

This policy applies to all subsidiary, associated companies and business units of UK Greetings, which are based in the United Kingdom. It is the responsibility of senior managers within each subsidiary, associated company or business unit to ensure compliance with this policy. Subsidiaries or business units outside of the United Kingdom are also covered by this policy. However, where there is conflict between this policy and the domestic legislation, then the requirements of the domestic legislation will prevail and take priority.

The health and safety policy is fully endorsed by the Chief Executive and the Board of Directors. Regular progress reports will be communicated to the Board via the Director of Group Human Resources.

The policy is to provide adequate control of the health and safety risks arising from our work activities, which may affect our employees and others working in or visiting our premises, including contractors.

The Organisation will provide and maintain safe plant and equipment and ensure the safe handling and use of substances.

Provision of adequate information, instruction and supervision will be given to employees, as well as the training as is necessary for them to become competent in the tasks that they perform.


Our primary goal is to prevent accidents and cases of work-related ill health and to maintain safe and healthy working conditions.

Internally the policy is communicated through site health, safety and environmental committees. Communication to staff will be through internal publications, training courses and verbal briefings from executives and managers.


This organisation is committed to a process of continually improving its arrangements for ensuring the health, safety and welfare of its employees, so far as is reasonably practicable. It recognises health and safety auditing as an essential component in measuring and validating the organisation's compliance with legal requirements and it's organisational objectives.

The organisation is committed to using audit results to inform its review of, and improvements to, its health and safety arrangements.

The policy will be reviewed and revised as necessary at regular intervals, or at the very least annually.



Gary Rowley
Chief Executive – UK Greetings Ltd
Signed for and on behalf of the Board of Directors
25th January 2010

Prepared By:	Approved By :	Signature:	Page No.	Document Ref.	Version No.	Date:
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